



## Annual General Meeting 2017

### Minutes

**AGM held on 28/09/17** at the Packhorse, Hayfield

**Chair:** Emma Parkinson

**Vice Chair:** Reb Burt

**Secretary:** Katy Askew Gillott

**Treasurer:** Helen Williams

**Also present:** Judith Morgan, Sarah Lowe, Ellen Bennet, Bev Norton, Nicky McNicholas, Jo Peebles, Jo Evans, Beth Hallam, Mel Hobson, Liz Stearsland, Heather Frasier, Anthony Dearden, Claire McKenzie, Karen Grove, Lorna Walsh.

A total of 19 members were present at the AGM.

#### 1. **Apologies for absence**

Apologies had been received from Jo Richards, Bronwyn Van de Merwe

#### 2. **Minutes of the AGM held on 06/10/17**

The minutes were accepted as an accurate record of the AGM.

#### 3. **Matters arising from the minutes**

No matters arising were noted that were not covered elsewhere by the meeting agenda.

#### 4. **Treasurers report for the year ending 31/8/16**

A full treasurer's record was shared with the meeting, including a summary (to be circulated using the school email distribution list) and financial breakdown over time and by heading. In summary:

- Total income - £11,115.82
- Total Spend last year - £7,347.85
- Net - £3,767.97
- Income raised last year - £7,574.03

#### 5. **Appointment of external auditor of accounts**

Cath Moss will act as external auditor of accounts for the year ending 31/8/17 to be completed by the end of 2017.

#### 6. **Chair's Report for 2016/2017**

Summary:

- The PTA continues to involve parents and children in their decision making processes through various means.
- The PTA has raised more funds this year than in previous years due to increased number of fundraising events and a full year's worth of School Lottery contributions (in itself raising £1000).
- Newly introduced events of this past year have been a family 'Chocolate Bingo' event and movie nights for infants and juniors.
- Purchases this year have included play and sports equipment, a fixed ball catcher in the playground, new playground painting, funding use of the minibus, musical instruments, globes and atlases, an 'Active Science' day in school and being able to support children to access enrichment experiences who would have been otherwise unable to.
- Emma thanked parents and staff for their valued input and appealed to parents for their continued and increased support.

Claire McKenzie thanked the core PTA members for their efforts over the past year and appealed to attendees present to consider helping the members with PTA related tasks in any small or big way that they were able.

## **7. Election of new members**

Emma Parkinson re-elected as Chair.

Bronwyn van de Merwe elected as Vice Chair.

Liz Stearsland elected as Secretary.

Helen Williams re-elected as Treasurer.

## **8. Any Other Business**

There was no other business raised.

The AGM closed 8.45pm